WORKSHOP MEETING 9/15/26

Meeting called to order at 1830 hours. Present were Chairman Strong, Vice chairman Staufer, Commissioner Gallino, Commissioner Buchner, Commissioner Handel, DM Lattman, and Treasurer Donegan. Also present were Asst. Chiefs Bernier, Freund, and Kowalchuk. Guests in attendance were Tom Logan and Adam Delumen.

CHIEFS REPORT-

31 presented the personnel report.

Motion made by Comm Handel, 2nd by Comm Staufer, to accept medical leave beginning 8/27/26 for Damian Fogal. All in favor.

Motion made by Comm Staufer, 2nd by Comm Buchner, to accept resignation in good standings as of 8/26/26 from Charlotte Jackson. All in favor.

Motion made by Comm Handel, 2nd by Comm Staufer, to accept medical leave beginning 9/9/26 for Keith Stewart. All in favor.

31 presented an education leave request from James Minetti for 8/21/26-12/20/26. This request was denied.

31 presented 3 quotes for a boat trailer for 26b. 1. Trailer City- $1,398.98 2. Pro Sport Trailers- $1,855.00 2. Castle Craft- $2,824.00. Motion made by Comm Gallino to accept quote from Trailer City for $1,398.98 2nd by Comm Buchner. All in favor.

Presented a quote from MES for a replacement TIC for E-3- $4,371.54. Motion made by Comm Staufer to accept, 2nd by Comm Buchner, all in favor.

Still having poor radio reception on the Ops channel in Co. 1 area. IWT will be coming tomorrow to inspect the tower.

31 asked for permission to research radios with AIS marine trackers. Ok'd.

Asked for an update on the gator. Comm Staufer said no plan yet.

Thanked Rob for his work on the 9/11 memorial site for the ceremony.

3 Bylaws approved by the department also need district approval. Board reviewed. Office will send to Bill Glass for approval before board acceptance.

Received safety officer review paperwork for the A-10 accident.

33 updated the board on the blood drive being held at the Knights of Columbus in memory of Al Tizzano. It will be from 1pm-7pm on 9/17/26.

Fire Prevention Open House will be 10/9 from 6pm-8pm at Co. 2. The school visits with be 10/13 at 8:30am at the JAE, and 9:30am 10/15 at the FJC.

32 updated the board on the drone.

31 stated the Avenza Maps application used for DEC property has run out of its free trial. Looking for quotes for the subscription.

32 requested permissions for Co. 2 to attend Miller Place FD tomorrow night 9/16 for training; taking 3,11,14,29. Motion to accept by Comm Staufer, 2nd by Comm Handel, all in favor.

COMMISSIONERS TO CHIEFS-

Comm Staufer- Asked the chiefs to bring the P.A. system equipment to Co. 2 for future meetings and trainings.

The gear washers at Co. 1 and Co. 3 have a specific cycle to wash gear for blood. He will confirm if Co. 2 has the same cycle.

Comm Buchner- Rob said the roof simulator is in need of repair and asked if the chiefs would like him to address. Chiefs said hold off for now.
Comm Handel- Asked the chiefs to please visit dispatch after the board meetings to notify Frank of any member status changes in Red Alert. In the event Frank is unavailable, follow up with an email.
The new iPads for all the vehicles have been programmed. Once inventories Gerard will mount them and they will be in service.
There was a good turnout for department members at the 9/11 ceremony and everything went well.

COMMISSIONERS REPORT-
Comm Staufer- Presented a quote from Firematic for the following equipment requested from the house inspections: (1) Grey Paratech Triple Strut Kit, (2) 3" Quad Set, and (1) Double Fuel Can Holder totaling $1,218.66. Motion to approve made by Comm Staufer, 2nd by Comm Buchner, all in favor.
Motion made by Comm Staufer to approve the changes to the Work Boot Allowance Policy, 2nd by Comm Handel, all in favor.
Motion made by Comm Staufer to the approve the changes to the Employee Handbook, 2nd by Comm Handel, all in favor.
Presented two quotes for (4) IV pumps for EMS that will soon be protocol. 1. Bound Tree Medical- $11,602.24. 2- Penn Care Inc- $10,552.55. Motion made by Comm Staufer to accept quote from Penn Care for $10,552.55, 2nd by Comm Handel, all in favor.
Spoke with J. Pontieri for the Co. 3 project. He will soon get us specs for the project. Projected for 2027.
Gave the commissioners copies of a vehicle driving suspension policy for first responders to review for next meeting.
Asked if we had any inquiries on the gear dryer on Garage. DM in process of getting access to our portal.
Asked if Gerard could inspect the old drill team trailer and research the value.

The BOFC is looking into the purchase of real property between Route 25A and Miller Avenue. They have consulted with lawyer Bill Glass, Treasurer Donegan, and Adam Delumen for site plans. Adam Delumen was asked to speak on the site plans.
A motion was made by Comm Handel, 2nd by Comm Staufer to merge the Capital Reserve fund in its entirety to the Building Reserve fund. All in favor.
A motion was made by Comm Handel, 2nd by Comm Staufer, to approve a permissive referendum in the amount not to exceed $850,000.00 for the purpose of acquiring certain real property within the Rocky Point Fire District, to be used for the public purposes of such Fire District, including the costs associated with said acquisition.
A motion was made by Commissioner Handel to pass the resolution authorizing the purchase of the property located at Route 25A and Miller Avenue, Shoreham, New York, for the sum of $800,000.00. The motion was seconded by Commissioner Staufer. All in favor. This resolution was adopted. A complete copy of the resolution authorizing the purchase of the subject property is attached and made a part of the official meeting minutes.

Comm Buchner- Co 2 dishwasher repair will include a replacement detergent pump and rinse pump.
Motion made by Comm Buchner to accept quote from Tek Express for replacement parts and labor for $1,886.00, 2nd by Comm Staufer, all in favor.
A back-up camera is needed for new B-19. Motion made by Comm Buchner to accept quote from Safety Vision for $1,279.41, 2nd by Comm Gallino, all in favor. Gerard to install.

Comm Gallino- 9/11 lighting replacement is work in progress. Rob is researching additional quotes.
Comm Staufer recommended Vaughn Electric. DM to facilitate.

Comm Handel- Motion made by Comm Handel to implement the Accident/Illness/Bereavement Policy, 2nd by Comm Staufer, all in favor.
Motion made by Comm Handel to implement the Disaster Recovery Plan Policy, 2nd by Comm Buchner, all in favor.
Motion made by Comm Handel to implement the Privacy Breach Notification Policy, 2nd by Comm Staufer, all in favor.
Motion made by Comm Handel to accept retainer agreement from Mary C. Hartill for $3,500.00 in relation to the intended purchase of the property located at Route 25A/Miller Ave.

DISTRICT MANAGER REPORT
The accident involving A-10 at 12 Prospect St is resolved. Rob made the repairs needed to the wood frame and roof of the garage. Rutt Construction repaired the gutter.
No final estimate received yet from Kessel for E-15. Still waiting on Pierce for the price of parts.
The radios purchased for B-19 have been delivered and inventoried. The 800 will go to county for programming.
The EMS garage floor repair is complete.
Theresa the cleaner at Co. 2 needs a replacement vacuum. Presented a quote from Amazon for Shark Lift Away vacuum totaling $299.00. Motion made by Comm Buchner to approve, 2nd by Comm Staufer, all in favor. DM to order.
Jordan from Floor Jays will soon be working in Dispatch to replace the flooring. When an exact date is known, DM will notify BOFC and Frank.
The wood flooring was posted on Auctions International and then counter offered the highest bidder. Auctions International cannot make contact with the highest bidder to accept. DM asked if she should relist. BOFC said yes.
DM received a phone call complimenting the paid EMS staff on an ambulance call last week. The patient stated the staff was very respectful and compassionate.
No offers made on our spare responder car.
No resumes submitted for the MM1 position.
Two resumes were submitted for the Temporary Receptionist position.

ROOM REQUESTS:
12/27- Kaleita- Co. 3- Troop 161 Ceremony.
Motion made by Comm Staufer to approve, 2nd by Comm Handel, all in favor.

Treasurer Donegan presented the treasurer's report.
Motion made by Comm Gallino to accept the treasurer's report. 2nd by Comm Buchner, all in favor.
Motion made by Comm Gallino to pay 67 bills totaling $118.860.45. 2nd by Comm Buchner, all in favor.

Motion made by Comm Strong to enter executive session at 2033 hours to discuss district personnel. 2nd by Comm Handel, all in favor.
Motion made by Comm Strong to exit executive session at 2050 hours, 2nd by Comm Handel, all in favor.
Motion to adjourn meeting at 2051 hours.

Prepared and submitted by:
Taylor Lattman
Acting District Manager

RESOLUTION

At a Regular Meeting of the Board of Fire Commissioners of the Rocky Point Fire District held on the 15th day of September, 2026:

Present:	Raymond Strong Jr., Chairman John R. Buchner, Commissioner Anthony J. Gallino, Commissioner Deborah Handel, Commissioner Kenneth Staufer, Commissioner
Absent:	None
Also Present:	Taylor Lattman, Secretary Michelle Donegan, Treasurer

At a regularly scheduled and publicly noticed meeting of the Rocky Point Fire District held on the 15th day of September, 2026, the Board of Fire Commissioners of said District considered the prospective purchase of real property for the use of the Fire District and its Fire Department and other matters in connection with such a purchase.

Following much discussion on the subject, Commissioner Handel moved, and Commissioner Staufer seconded, the following Resolution:

BE IT RESOLVED THAT, WHEREAS the Rocky Point Fire District and its Fire Department presently operate out of three different locations within the Rocky Point Fire District, none of which locations provide room for expansion of any kind; and

WHEREAS both the Fire District and its Department are in need of additional space for storage and membership uses; and

WHEREAS the real property located at Route 25A and Miller Avenue, Shoreham, New York, has been offered by sale; and

WHEREAS said parcel of land is at a location that is particularly convenient for the uses of the Rocky Point Fire District; and

WHEREAS the Board of Fire Commissioners has already earmarked funds for the purchase of real property and such funds are available for said purchase without the necessity of borrowing any monies such monies being held in a Fire District Capital Reserve Account and a separate resolution for the use of such funds having been made and successfully passed.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners of the Rocky Point Fire District hereby authorizes, consents to, and approves the purchase of the subject property from William Nedos for the sum of $800,000.00; and be it further

RESOLVED that the Chairman of the Board of Fire Commissioners of the Rocky Point Fire District is hereby authorized to execute a contract of sale with William Nedos for the purchase of the subject premises for the sum of $800,000.00; and be it further

RESOLVED, that the Chairman of the Board and the Treasurer of the Fire District are hereby authorized, empowered, and directed to take all actions necessary and appropriate to effectuate the terms of this Resolution.

Whereupon the matter was put to a vote, the results being:

5 Ayes 0 Nays

The resolution was declared adopted.

This is to certify that this is a true and accurate, certified copy of the official document on file in the Office of the Secretary of the Rocky Point Fire District, Town of Brookhaven, County of Suffolk, State of New York

TAYLOR LATTMAN
Secretary

Dated: September 15th, 2026