

WORKSHOP MEETING 5/19/26

Meeting called to order at 1831 hours.

Present were Chairman Strong, Vice Chairman Staufer, Comm Gallino, Comm Buchner, Comm Handel, DM Brewer, DS Lattman, Treasurer Donogan, Treasurer Consultant Sick, Chief Martin, Asst. Chiefs Bernier, Freund, and Kowalchuk.

CHIEFS REPORT

Presented personnel report

Donald Epp on medical leave of absence beginning 5/5/26.

Ed Cheslak on medical leave of absence beginning 5/17/26.

Motion made by Comm Gallino 2nd by Comm Buchner to accept medical leave of absences for D. Epp and E. Cheslak. All in favor.

Equipment request for Co. 2. Milwaukee Band Saw from Home Depot- \$269.00. Motion made to accept by Comm Gallino, 2nd by Comm Staufer, all in favor.

Equipment request for Co. 2. Pittsburgh 20-ton Hydraulic Bottle Jack from Harbor Freight for \$59.99.

Motion made to accept by Comm Gallino, 2nd by Comm Staufer, all in favor.

30 thanked the BOFC for the Installation dinner.

30 asked for permission to take his chief car to the Syracuse conference 6/10-6/13/26. BOFC approved.

31 thanked the BOFC and Rob Bentivegna for the assistance with the Man vs. Machine drill. Comm Strong said it was a very informative drill. 31 asked for permission to speak to Rob for assistance with making tool kits for the companies. BOFC ok'd.

32 questioned the delay for physical results from NDI. BOFC will advise if this becomes a consistent issue.

COMMISSIONERS TO CHIEFS

Comm Staufer- The pre-construction meeting for E-17 will be taking place at Firematic the week of 6/22. Need to coordinate a date for the meeting with the board, chiefs, captain and committee. 31 to work on this.

Heather created flyers for EMS week. Comm Staufer handed to the chiefs.

Comm Strong- the Department Memorial Committee will be hosting a 5k fundraiser on 6/7 at 8am at Co. 2.

House and apparatus inspection will be 6/6.

Discussed the working fire call at Auto Extras and delay of an ambulance getting on scene.

Discussed continuous issues with new membership applications. There was mention of looking into options for background checks to help with delays.

DISTRICT MANAGER TO CHIEFS

Asked 31 if the On Star in his car is working after he submitted necessary paperwork. 31 does not think it is and will confirm. If not, DM will resubmit paperwork.

28b is in service, but there are still minor air leaks. Gerard is requesting equipment that will better assist with the repair.

There is a member inquiring about prior service time from another department. DM researched and is looking for Chief approval.

The hoses from the February order have been delivered and are in the lobby. Chiefs to investigate where it belongs.

Motion made by Comm Strong to enter executive session at 1903 hours, 2nd by Comm Gallino, all in favor.

Motion made by Comm Strong to exit executive session at 1911 hours, 2nd by Comm Gallino, all in favor.

Treasurer Donogan presented the treasurer's report.

Motion made by Comm Buchner to accept the treasurer's report, 2nd by Comm Gallino, all in favor.

Motion made by Comm Strong to enter executive session to discuss district personnel at 1921 hours, 2nd by Comm Gallino, all in favor.

Motion made by Comm Strong to exit executive session at 2000 hours, 2nd by Comm Gallino, all in favor.

A motion was made by Comm Buchner to approve a permissive referendum to modify, build, and equip one 5-ton firefighting brush truck not to exceed \$400,000.00, 2nd by Comm Handel, all in favor.

Motion made by Comm Stauer to open a checking account with M&T Bank for the ambulance billing and EMS monies based on the recommendation of Treasurer Donogan, 2nd by Comm Gallino, all in favor.

COMMISSIONERS REPORTS

Comm Stauer- Presented the following quotes for EMS

1. Bound Tree- Needle set kits- \$2,279.88. Motion made by Comm Stauer to accept, 2nd by Comm Buchner, all in favor.
2. Hammer Medical- medications- we usually receive these from the hospital, however there is a significant delay and we are need of them- \$2,466.25. Motion made by Comm Stauer to accept, 2nd by Comm Buchner, all in favor.
3. Hammer Medical- supplies- \$3,453.41. Motion made by Comm Stauer to accept, 2nd by Comm Buchner, all in favor.
4. Heather is requesting a desk for the EMS office. Amazon- \$1899.90. Motion made by Comm Stauer to approve, 2nd by Comm Buchner, all in favor.

Researching ways to better improve our rehab. Will present next week.

The BOFC discussed with 31 the concerns for the future of EMS. They are looking to hire an additional full-time paramedic from 6pm-6a. Days to be determined. More to follow.

Comm Buchner- Discussed electrical issues with the 80 car.

No progress with the repair of E-3. Still waiting on word from Firematic.

Comm Gallino- Investigated the parking lot of Co. 3 after reviewing the possible plans from the engineer for the Co. 3 parking lot project. The curbs discussed in the plans are not necessary for the project. Asked Comm Stauer to speak to Jason Pontieri to omit the curbs and resubmit new specs for the project.

Comm Handel- Discussed Rose Mechanical and the possibility of filing a claim. BOFC denied.

Comm Strong- Rob Bentivegna is working on the sprinkler system at Co. 3.

Asked DM if Gerard researched the value of old fire police 13. DM stated Gerard gave him a value of \$8,500.00. A motion was made by Comm Stauer to surplus fire police 13 and begin the bidding process.

2nd by Comm Gallino, all in favor. The bid notice will go out by a blast fax with FRES. Bids will be starting at \$8,500.00. Bid opening will be 6/23/26 at the BOFC meeting.

Room Requests-

6/20/26 Co 3 12p-5p Bentivegna- Birthday

6/27/26 Co. 1 2pm- 6pm O'Reilly- Birthday

Motion made by Comm Stauffer to accept all room requests, 2nd by Comm Gallino, all in favor.

DISTRICT MANAGERS REPORT

Received quotes for 98 per the board's request. After speaking to Kessel, it was determined the roof is also in need of painting. To paint the hood and roof of 98, presented a quote from Kessel for \$4,923.00. To paint the hood only, presented a quote from Kessel for \$2,421.00. Motion made by Comm Buchner to approve quote from Kessel for \$4,923.00 to paint the hood and roof of 98, 2nd by Comm Gallino, all in favor. Also received quote from Eagle Chevy for the rims due to the corrosion on the rims that causes air leaks totaling \$2,200.00. Motion made by Comm Stauffer to accept, 2nd by Comm Buchner, all in favor.

Working with Heather to return the Gaumard mannequin that was purchased due to the fact that it did not come with the proper equipment that was included. In order to exchange for a new one we must return ship it, the company will inspect it, then send us a replacement.

Received gas sniffer from 14 to call for repair. MES Service Company said it is repairable, however the cost to repair would be higher than to replace it. Presented a quote from MES Service Company for \$519.65. Motion made by Comm Stauffer to accept, 2nd by Comm Handel, all in favor. 31 to check if this model matches what the department uses.

All extinguishers in house and on apparatus are due for inspection. Firematic will be coming to the district on 5/21.

Received a message from Treasurer Donogan to remind the BOFC not to sign vouchers from credit card bills that include their own purchases.

ABT Fire came to inspect Co. 1 fire suppression system. They could not certify it because it requires updating. Received quote to update for \$1,215.00. Motion made by Comm Handel to accept, 2nd by Comm Buchner, all in favor.

Rob is asking for permission to cut down a dead tree at the Chief's house and to hire a chipper. Board ok'd Rob to cut down the tree but DM will discuss further with Rob in regard to the chipper.

Rob is asking for permission to order 2 yards of bluestone gravel for the 9/11 memorial site. Board ok'd. Will have prices for next week.

Gerard recommends purchasing an automotive smoke machine to assist him with the air leaks on 28b. Received quote from Amazon for \$192.00. Motion to accept made by Comm Strong, 2nd by Comm Stauffer, all in favor.

Discussed the emailed Crown Castle contract received from Terrebonne needing approval by the board. The board still has questions regarding this contract. Tabled to next meeting after clarification is received.

Motion made by Comm Strong to enter executive session at 2050 hours to discuss district personnel, 2nd by Comm Gallino, all in favor.

Motion made by Comm Strong to exit executive session at 2112 hours, 2nd by Comm Gallino, all in favor.

May is Mental Health Awareness month. Comm Staufer asked to put notification on the sign boards. DS to handle.

Comm Staufer thanked the office staff and Comm Handel for their assistance with the installation dinner.

A motion was made by Comm Gallino to change DS Lattman's scheduled work hours from 8am-4:30pm to 7:30am-4pm. 2nd by Comm Staufer, all in favor. Effective immediately.

Motion made by Comm Staufer to adjourn meeting at 2117 hours, 2nd by Comm Strong, all-in favor.