

APRIL 21ST, 2026

WORKSHOP MEETING MINUTES

Meeting called to order at 1831 hours. Present were Vice Chairman Stauffer, Commissioner Gallino, Commissioner Buchner, DM Brewer, DS Lattman Treasurer Donogan, Chief Martin, and Asst. Chief Bernier. Absent were Chairman Strong and Commissioner Handel.

CHIEFS REPORT

30 presented the personnel report.

Motion made by Comm Gallino, 2nd by Comm Buchner, to accept military leave of absence from David Alexander as of 1/13/26. All in favor.

Motion made by Comm Gallino, 2nd by Comm Buchner, to accept medical leave of absence for Laura Hammel as of 4/20/26. All in favor.

Motion made by Comm Gallino, 2nd by Comm Buchner, to accept resignation in good standings for Maria Hess as of 4/19/26. All in favor. 31 stated the Co. 3 officers are working on obtaining all equipment.

Motion made by Comm Buchner, 2nd by Comm Gallino, to accept new member Dakota Strong into the department pending physical results. All in favor.

Motion made by Comm Gallino, 2nd by Comm Buchner, to approve purchase for one set of gear for Meghan Thrash. All in favor. 31 to contact Hi-Tech Fire Safety for fitting.

The chief's house needs a conference table and chairs for meetings. Motion made by Comm Gallino, 2nd by Comm Buchner, to approve purchase from Amazon totaling \$816.98. All in favor.

30 asked about CYNO kits. Comm Stauffer stated we have these in each responder car.

The department voted to attend Yaphank FD 100th anniversary parade on 7/18/26. The chiefs will let the board know what apparatus will be going.

Motion made by Comm Buchner, 2nd by Comm Gallino, to accept the deletions for 2 bylaws. All in favor.

Sound Beach FD will be standing by on site for our Installation Dinner 1700 hours-23:59 hours.

From 00:00-0600 hours Sound Beach FD will cover fire and 2nd EMS call west of Broadway.

Wading River FD will cover fire and 2nd EMS call east of Broadway VIA automatic mutual aid.

30 asked if the chiefs can get an additional text message when a rig goes out of service with an explanation as to why it is going out of service. DM to coordinate this with Gerard and Dispatch.

Fire Police vehicle 13 has been put in service at Co. 3.

30 asked if the vehicles being parked at the chief's house could be parked neatly to allow the chiefs to be able to park in the driveway. DM to speak with Gerard regarding this.

Ex-Chief Sean McCarrick has been appointed Co. 3 1st Lieutenant.

30 asked if there is a date yet for the next HIPAA training. No date yet.

31 thanked the board for the new chief's vehicle.

31 is working on the Man vs. Machine training. Heather had asked 31 if she could send personnel to the classroom session. Still finalizing a count for the hands-on portion.

COMMISSIONERS TO CHIEFS-

Comm Gallino- The bid opening for the boat will be next week.

Comm Buchner- The bid opening for the brush truck will be next week. Working with 31 and vendors to resolve radio issues with new chief's vehicle.

Comm Stauffer- Discussed new ideas for 29 to have the responders use it for and check it during their usual rig checks to make sure it is equipped with what is necessary for rehab.

The installation dinner is on 5/16. Uniform inspection will be on 5/13. Reminded the chiefs that no one should be changing out of their uniform at the dinner. There will be overnight EMS crews on the night of the dinner from 5pm-6am. One crew will be an EMT and a medic. The second crew will be two medics.

Asked if there is a list of members outstanding for physicals and PESH. Not yet. Chiefs to work on since we have the upcoming PESH class on 5/27. If members do not comply with the physical or with PESH, they will be suspended.

DISTRICT MANAGER TO CHIEFS

A letter was submitted to the district for Eric Borbee to be granted prior service time from an ambulance company.

Treasurer Donogan presented the Treasurer's Report. Motion made by Comm Gallino, 2nd by Comm Buchner to accept the Treasurer's report. All in favor.

At 1902, Treasurer Donogan exited the meeting.

At 1902 hours, Motion made by Comm Staufer to enter executive session, 2nd by Comm Gallino, all in favor.

At 1917 hours, Motion made by Comm Staufer to exit executive session, 2nd by Comm Gallino, all in favor.

At 1917 hours, 30 exited the meeting.

COMMISSIONERS REPORT

Comm Buchner- Headsets have been installed on B-19.

Comm Staufer- Presented the following quotes for medical supplies:

Bound Tree- 379.98

Hammer Medical- \$3,660.73

Hammer Medical- \$1,259.95

Motion made by Comm Buchner to approve all quotes for medical supplies, 2nd by Comm Buchner, all in favor.

EMS office needs a replacement TV. Motion made by Comm Gallino, 2nd by Comm Buchner to approve purchase of Pioneer 70in Class LED 4K Smart Roku TV from Best Buy for \$329.99. All in favor.

EMS office needs a replacement area rug. Motion made by Comm Gallino, 2nd by Comm Buchner, to approve purchase of 9' x 12' area rug from Bobs Furniture for \$499.99. All in favor.

Co. 3 bay floor radio PA system has not been working. Researched vendors and received quotes from IWT and R.F. Consultants. Quote from IWT- \$18,876.30. Quote from R.F. Consultants- \$14,995.00. Motion made by Comm Buchner, 2nd by Comm Gallino to approve quote from R.F. Consultants. All in favor. Comm Staufer to coordinate with vendor.

Researching vendors and pricing for Co. 3 doors.

The DJ is set for the installation dinner. It is a DJ/photo package for \$3,000.00. Comm Staufer asked 31 if they would be interested in pictures at inspection. 31 stated yes. Comm Staufer to coordinate with Lisa Marie Photography. He received a quote for \$500.00.

The glasses for the centerpieces at the installation dinner were ordered and delivered.

Motion made by Comm Staufer, 2nd by Comm Gallino to approve a Shift Cancellation policy for EMS staff. All in favor.

Discussed possible options for new EMS responder vehicle.

Discussed the mutual aid policy for responders due to the recent mutual aid EMS call to Sound Beach FD.

Discussed ideas for possible refrigerators for rehab drinks at the firehouses or district property.

DISTRICT MANAGERS REPORT

Updated the board on the E-7 accident claim. Geico is taking responsibility for this, and no repairs are needed to E-7 so this claim is closed. The woman who struck E-7 is still pursuing injury claim despite no injuries reported on scene. DM is working with her attorney on this. More to follow.

Hometown is requiring 2 commissioners' signatures on the renewal for the LOSAP premium. Given to board.

Updated the board on Crown Castle negotiations. They are agreeing to an increased rent, an additional fee for our inconvenience, and agree to getting permission to come on site for equipment needs when necessary. They will have a dollar amount for us soon. BOFC had no objections to this negotiation.

Made progress on the payout to the estate of Ed Brooks.

The auditors were in the office today and will return on Thursday.

Received an email from SCWA on 4/17 regarding the contract agreement for Rocky Point Fire District. We must agree to pay what we owe due to our contract and provide a certificate of insurance. The board agreed to pay for the months outstanding which totals \$9,525.67 and for 2026-2027 which totals \$1,757.57. Motion made by Comm Stauffer, 2nd by Comm Buchner, all in favor.

All GPS have been reprogrammed in the chiefs' cars due to the vehicle swap.

Working on renewing our SAM license # needed for grant processing.

Discussed job title and job description for a full-time Firehouse Attendant position.

Room Requests:

5/9/26 9a-4p Co. 3 – Troop 161 Car wash – Kaleita

8/2/26 2p-6p Co. 3 – Retirement party- Hennessey

Motion made by Comm Gallino to approve all room requests, 2nd by Comm Buchner, all in favor.

Motion made by Comm Stauffer to adjourn meeting at 2010 hours, 2nd by Comm Gallino, all in favor.

Prepared and submitted by:

Taylor Lattman

Fire District Secretary