

DRAFT

BOFC WORKSHOP MEETING NOVEMBER 18TH, 2025

Meeting called to order at 1830 hours. Present were Chairman Buchner, Commissioner Gallino, Commissioner Handel, Commissioner Staufer, DS Lattman, Chief Martin, and Asst. Chiefs Bernier and Freund. Also in attendance was guest Ex-Chief Adam Delumen. Absent were Vice Chairman Strong and DM Brewer.

CHIEF'S REPORT

Presented the personnel report. Presented a change in status for member Dave Brewer to Lifetime Inactive status. Motion made by Comm Staufer to accept, 2nd by Comm Gallino, all in favor.

Presented a request from Co. 1 for a quote for Govee Permanent outdoor lights for \$489.99 from Amazon. BOFC discussed. Chief to ask other companies if they are interested before proceeding.

30 requested replacement uniform pants. BOFC approved. 30 to get sized at Rico's.

Old rescue jacks have been picked up.

Safety Officer policy is currently in progress.

Asked for a completed EMS sign off requirement sheet from the EMS coordinator. Comm Staufer will reach out to Heather.

Requested permission for one fire police vehicle to attend the Yaphank parade on 12/6. Motion made by Comm Buchner to accept, 2nd by Comm Gallino, all in favor.

ASST CHIEF'S REPORT

31 asked for an update on the order of RCA Mile Markers from Alley Cat. DS Lattman stated that DM spoke with Alley Cat yesterday and that they were supposed to be ready by today, but we received no follow up call from Alley Cat to confirm. Office will reach out again.

31 asked for permission from the board for the TIPS class to be offered to the district employees since we have 16 leftover codes that members are not redeeming. BOFC will discuss.

32 updated the board on the gear repair. 15 members need repairs. Comm Staufer asked 32 to get more information on if they are immediate repairs. 32 will find out. Will reach out to Frank for repairs.

32 asked BOFC if they still were not opposed to a Cassone trailer being placed at the district for training purposes. BOFC not opposed. 32 to get more information.

32 is almost finished with his drone training class. Will be canvassing members to see who is interested in taking the class.

All new gear has been ordered and sized from Hi- Tech.

Inventory sheets from Company 1 have been sent to Frank to trial in Red Alert. Comm Staufer asked 32 to confirm that we can do this in Red Alert with no charge. 32 to confirm with Frank.

33 thanked the BOFC for their assistance with the October fire prevention event.

COMMISSIONERS TO CHIEFS

Comm Staufer- Asked the chiefs when they would prefer the HIPAA class to take place in 2026.

Preferably January. Will reach out to Kim to schedule.

Discussed PESH class for 2026. 33 will reach out to schedule.

Red Line will be conducting gear washing in January, February, and March of 2026. They will most likely be starting at Co. 3 closest to the district office in case of any questions or concerns.

Discussed Language Solutions for a translating company for calls. Will discuss again at next meeting.

NERIS is moving along. Frank has been assisting in attending trainings and getting information that will soon be affecting the chief staff.

One of our junior members is in the BOCES EMS program and needs ride time with her home agency. She will get a certificate of insurance from BOCES. Comm Handel will call Steve Capell to confirm we have accident insurance for juniors. Motion made by Comm Staufer to allow junior member to obtain

ride time with the responders pending confirmation of accident insurance, 2nd by Comm Gallino, all in favor.

We hired 8 new per diem responders that will soon be picking up open shifts.

Comm Buchner- 800 mobiles have been installed. New UHF mobiles are in and will be installed soon. They will start with the oldest to replace.

Comm Gallino- Working with 31 on boat specs and pricing. Shared his concerns regarding weight. Work in progress.

DS Lattman on behalf of DM Brewer- Frank needs clarification on if the chiefs will be notifying him to change the point percentage requirement from 25% to 20% for probationary members in Red Alert when they come off of probationary status. 30 stated the chiefs will be notifying Frank.

The Nov. 25th board meeting for the chiefs will start at 1900 hours.

Ex Chief Adam Delumen gave a presentation on the proposed storage building and updates he has found. BOFC discussed.

At 1930 hours, Ex Chief Adam Delumen exited the meeting.

At 1931 hours, DS Lattman requested an executive session with the chiefs to discuss a personnel matter. Motion made by Comm Buchner to enter executive session, 2nd by Comm Gallino, all in favor.

At 1937 hours, a motion was made by Comm Buchner to exit executive session, 2nd by Comm Gallino, all in favor.

At 1945 hours, 30 and 31 left the meeting.

COMMISSIONERS' REPORTS

Comm Handel- Presented a quote from Compliance Shredding INC for \$179.20 for the shredding of documents from the record retention project. Motion made to accept by Comm Handel, 2nd by Comm Gallino, all in favor.

Presented a quote from Delumen Architecture for electronic scanning and archiving of existing large format drawings and plans for Rocky Point Fire District for \$756.00. Motion made by Comm Handel to accept, 2nd by Comm Staufer.

Presented a quote from Delumen Architecture for preparation and coordination of permit certification requirements for \$1,050.00. Motion made by Comm Handel to accept, 2nd by Comm Gallino, all in favor.

Presented a quote from Delumen Architecture for site and building plans for the proposed storage building on the district property for \$3,900.00. Motion made by Comm Handel to accept, 2nd by Comm Staufer, all in favor.

Comm Staufer- Presented the dispatch report.

IWT fixed the speakers in the console.

The shredder in the dispatch room broke and they are in need of a replacement. Presented 3 prices: 1.

Dahle ShredMATIC from Amazon: \$631.99. 2. Aurora from Amazon: \$637.48. 3. Fellowes Powershred from Amazon: \$1,099.99. Motion made by Comm Staufer to accept the Dahle ShredMATIC from Amazon for \$631.99, 2nd by Comm Handel, all in favor.

Working on the discipline policy with lawyer Bill Glass. BOFC reviewed draft.

The 8 new hires for EMS need uniforms. Motion made by Comm Staufer to approve quote from Inkterprise for \$1,150.00 for uniforms, 2nd by Comm Buchner, all in favor.

Comm Buchner on behalf of Comm Strong- Discussed the GI truck that we purchased from North Amityville. Presented 2 quotes for painting the chassis and cab: 1. Express Auto Painting: \$5,000. 2. Kessel Collision Corp: \$7,936.76. Motion made by Comm Gallino to accept, 2nd by Comm Handel, all in favor.

After further inquiries for the previously approved oven replacement for Co. 2, it was determined to replace the current stove with something bigger to satisfy the needs of the company. The bigger stove would take place of the current oven and the flat cooktop. At the July BOFC meeting, \$4,749.00 was approved for the oven replacement. Comm Strong is requesting to purchase a 60" range oven including installation and disconnect, removal, and disposal of the old oven, from Bar Boy Products totaling \$5,895.00. Motion made by Comm Buchner to approve the additional \$1,146.00 to replace the oven, 2nd by Comm Handel, all in favor.

The sink in the kitchen at Co. 2 needs a hose sprayer attachment. Motion made by Comm Stauer to approve purchase of pre-rinse faucet assembly and add-on faucet from Bar Boy Products for \$590.00, 2nd by Comm Gallino, all in favor.

Discussed tree removal on the district property for the prep of the proposed storage building. Will have a clear estimate for next week's meeting.

DISTRICT MANAGERS REPORT

DS Lattman on behalf of DM Brewer-

Replacement hose for E-15 has not yet arrived. Ordered 10/1.

Repair work on E-3 is a work in progress. Gerard is awaiting a re-built valve.

SCWA responded to conducting flow testing on 7 hydrants in the district for the ISO report. They did the testing at no charge. Also, we have not received anything from SCWA yet regarding the monies owed for the water tower lease.

Working with our consultant to complete the ISO report.

No further contact from Terebonne. They are still negotiating with Crown Castle.

IWT completed installation of the new mobile radios on 11/13.

Gerard installed four new portables in 9, 13, 19 and 28 as per Comm. Buchner.

The 2026 physical dates will be Thursday 2/26 at 1830 hours and Saturday 2/28 at 0900 hours.

John Drews tested the Universal Emergency Breathing Safety System Manifold Fittings in our SCBA paks on 11/3. No deficiencies found.

A Thank you was received from Tom and Cathy Palesek on behalf of the entire family for the flowers and attendance at Joe's wake.

Capt. of Co. 2 is requesting 10 additional cones for FP11. Does the BOFC want the office to order? BOFC said yes.

Rob is currently working on the spackling, painting, window and exhaust fan in the Responder garage. He will be power washing all bay doors in the spring. He has to replace molding and weather stripping before he paints. The renovations to the district office will be done at night by Rob and his son after January 1st.

A Red Alert page was sent to everyone on 11/17 regarding the Co. 3 underpinning project. Most of the east lot will be closed. Use caution when responding.

Need confirmation from BOFC that they will be offering Paid Family Leave to part time employees that meet the criteria. BOFC confirmed yes.

The Notice of Annual Election for Fire Commissioner has been posted in the paper and tomorrow will be posted on the sign board and on the website. One teller is secured and working on a second teller.

Security has been arranged. The election is 12/9 from 1500-2100 hours.

As per Comm Handel's request, the DM now has access to ADP payroll online.

DM is assisting Bob Hauser in the search for payroll records for Peter Flanagan. NYS Retirement said this is something we have to do on behalf of the former employee. We have 494 payrolls left to go through.

DM received an email from Steve Capell that our insurance company requires a 5-year non-destructive test (NDT) for L-14. Previous inspections done by Sutphen are not adequate to satisfy this requirement.

Received a list of qualified companies that perform NDT. Reached out to Top Rung Ladder Testing in Old

Lyme, CT. The test takes 4-4.5 hours. They can perform the test in district. The cost is approximately \$2,000.00. Motion made by Comm Buchner to accept, 2nd by Comm Staufer, all in favor. DM will call the company Wednesday to make the appointment.

At 2023 hours, 32 left the meeting.

At 2024 hours, an executive session was requested to discuss personnel. Motion to enter executive by Comm Buchner, 2nd by Comm Handel, all in favor.

At 2102 hours, a motion was made by Comm Buchner to exit executive session, 2nd by Comm Handel, all in favor.

Room Requests:

12/5/25- Lattman- Ladies Auxiliary Dinner 5p-10p- Co. 2

12/6/25 Lattman- Ladies Auxiliary Tree Lighting 3-7p- Co. 2

12/19 Logan- Christmas Party- Co. 3 6:30-11pm

Motion made by Comm Buchner to approve all room requests, 2nd by Comm Gallino, all in favor.

Motion made by Comm Buchner to adjourn meeting at 2102 hours, 2nd by Comm Handel, all in favor.

Prepared and submitted by:

Taylor Lattman

Fire District Secretary