

DRAFT

HS _____
TG _____
KS _____
DH _____

WORKSHOP MEETING 9/16/25

Meeting called to order at 1830 hours

Present were Vice Chairman Strong, Comm Gallino, Comm Staufer, Comm Handel, DM Brewer, DS Lattman, Chief Martin, and Asst. Chiefs Bernier and Freund. Absent were Comm Buchner due to a family emergency, Treasurer Hauser due to a prior obligation, and Asst. Chief Kowalchuk.

CHIEF'S REPORT

30- presented the personnel report.

31- EMS gear has been distributed to the companies and now in service.

New airbags are now in service.

New bunker gear was received and being put in service.

Asked about open work order items such as the repair on 26, the siren control panel on 16, and the status of the replacement hose taken out of service after hose testing. Board advised all work orders pending and being worked on. The chiefs requested if the board could search for other hose testing companies. Comm Staufer advised this company may be the only one in the area. Comm Strong suggested sending a letter of dissatisfaction. 31 requested for 26 to have an evaluation done by an outside vendor to determine it's expected lifespan and also suggested looking into possible grants to replace. BOFC will discuss.

Asked for the status of Language Line, an interpreter service to be used on calls. DM retrieved information from the company and the BOFC will discuss their options.

Discussed the ongoing concerns of district crew coverage on weekends and dispatcher notifications of district EMS crew status. Discussed EMS call from 9/14.

Requested for the chiefs to be allowed to keep old gear as spare to allow easier decon. BOFC approved.

32- gave status update on gear and the trialing program. Members trialing gear will have their evaluations ready for the next BOFC meeting. Comm Staufer asked the chiefs if we have spare sets of EMS gear and questioned a member not in gear for an EMS call this past weekend. 32 to advise.

The chiefs requested a drone class and FAA Part 107 license test for 4 chiefs. Motion made by Comm Staufer to accept all 4 chiefs request to attend Drone Maneuvers Mastery class (\$159.00 x 4) and FAA Part 107 license test (\$175.00 x4) for a total amount of \$1336.00, 2nd by Comm Gallino, all in favor.

The Bylaw Committee is working on a change in quota/percentage required by members. Work in progress.

The chiefs asked if the board was opposed to Serbian Media interviewing the chiefs for a documentary about the Tesla fire. Board not opposed.

30 requested permission for members and trucks 4,3,17, and 27 to attend Suffolk Medal Day on 9/24 in Central Islip. BOFC ok'd. 30 requesting Sound Beach FD for coverage.

Rocky Point Schools is requesting a standby ambulance crew for football games on the following dates: 9/26, 10/4, 10/17, 10/30. BOFC ok'd and is requesting an attempt for a volunteer EMS crew before involving the paid staff.

At 1905 hours, 30 requested an executive session to discuss personnel. Motion to enter executive by Comm Strong, 2nd by Comm Gallino, all in favor.

At 1926 hours, a motion was made by Comm Strong to exit executive session, 2nd by Comm Gallino, all in favor.

A motion was made by Comm Staufer, 2nd by Comm Handel, to uphold the chief's recommendation of a 30-day suspension effective 8/28/25 of member Joseph Serviss. Mr. Serviss requested a hearing and therefore will remain under suspension indefinitely pending the outcome of the hearing. In favor- Comm Staufer, Comm Handel, Comm Gallino. Opposed- Comm Strong.

30 is unable to attend the Joey D seminar at SC training facility and asked if the board would be opposed to giving his spot to a Captain. BOFC not opposed.

COMMISSIONERS TO CHIEFS

Comm Staufer- Updated the chiefs on future apparatus. The pre-construction meeting for E-17 will be expected in 8/2026. The estimated completion of the truck will be 3/2027. There is no expected date for the pre-construction meeting for the rescue engine but it could possibly be 2/2028. The expected completion of the truck will be 1/2029.

Comm Strong- Questioned the chiefs regarding members purchasing items for district apparatus and working on apparatus on their own with no permission. The BOFC stated that no member should be working on apparatus or purchasing items for the district on their own without permission.

Comm Handel- Getting prices for more File of Life forms.

DISTRICT MANAGER TO CHIEFS

Asked the chiefs if equipment from previous member Jack Fenech was received. The chiefs confirmed it was.

Gave the chiefs spare batteries for their portable radios.

Ladder testing will be on 9/29 starting at 7am at Co. 2.

Discussed concerns about dispatchers and notifications with Frank Wainwright. Frank to advise staff.

COMMISSIONERS REPORT

Comm Gallino- Reached out to SCWA for information and a POC on the water tower. DM Brewer also explained a phone call the office received from the SCWA attorney regarding the lease of the water tower. Board discussed and DM to speak to the SCWA attorney for more information.

Comm Staufer- Gave an update on the Co. 3 project. The Notice to Bidders will be posted in TBR News Media in the 9/18 edition. The plans will be available in the district office on 9/23. On 10/1 from 11:30a-12:30p the district will be open for a mandatory pre-bid meeting. All questions/requests regarding the classifications shall be submitted in writing to the licensed professional (JPCE) by the end of the business day on 10/3. The bid opening will take place on 10/16 at 4pm in the district office.

Dispatch is requesting computer speakers from Amazon for \$69.99 for one pair of speakers. Motion made by Comm Staufer to accept, 2nd by Comm Handel, all in favor.

The laptops on the ambulances are out of date and can no longer be updated. They will not work with Windows 11 and need to be replaced. Motion made by Comm Staufer to purchase (4) new laptops, necessary accessories, extended warranty, and device configuration from SCM for \$26,163.80, 2nd by Comm Handel, all in favor.

There is an issue with internet connection in the ambulances. In an attempt to fix this, the paid staff has been trialing a Cradlepoint device that works as a Wi-Fi hotspot. This has solved the issue. A motion was made by Comm Staufer to purchase (4) Cradlepoint devices and all hardware and device configuration included for \$12,993.68, 2nd by Comm Handel, all in favor.

There are (3) paid personnel interested in attending Vital Signs Conference 2025 in Syracuse from 11/11/25-11/15/25. The chiefs are also asking the volunteers to see who is interested. Will get prices and any further information. BOFC will discuss at next meeting.

The old fire police room is a work in progress. Maintenance will take out the large conference table that is broken and no longer needed by EMS. The room will be used as an EMS and Dispatch ready room and for training. The EMS coordinator desk will also be moved in there. The current EMS room will be used potentially as a bunk room.

Comm Stauffer and Comm Handel are researching alternative companies to Red Alert.

Discussed bunker gear and second sets of gear for members.

Comm Handel- Gave an update on our status with our new internet, phone system, and streaming.

The records retention project is still a work in progress. Will soon box up records from the meeting room to be put into storage.

A motion was made by Comm Handel, 2nd by Comm Stauffer, to abolish the previously made resolution and policy to only use All American Awards and Uniforms for uniform parts. All in favor.

Comm Strong- Updated the board on the proposed storage building for the district. Comm Handel discussed the process for the TOB permit. They are looking to complete a survey of the property on 9/24. A motion was made by Comm Strong, 2nd by Comm Stauffer, to approve the cost of the survey in the amount of \$4,500.00 done by AJC Land Surveying.

Working with Gerard for the body swap of 28. 32 stated the only concern for 28b he is aware of is that 28b and 95b are now both parked at the Annex and only one can be plugged in. Comm Strong to speak to Rob.

The HVAC repair at Co. 2 is now complete. Soundview to submit all documentation of the repair to us. The fans will soon be installed on the bay floor of Co. 2.

The dept. memorial project is a work in progress and is still receiving some donations. Signs have been made and posted at the site to ensure all who pass know what the construction is for.

The Ex-Chief and Past Commissioners wall is now complete.

Asked for permission to use the district podium for the Co. 2 anniversary party this Saturday 9/20. BOFC ok'd.

Thanked the BOFC for their efforts and attempt to host the department picnic.

DISTRICT MANAGERS REPORT

Received an update from Terrebonne regarding the lease agreement with Crown Castle for the cell tower.

The rack truck has been registered with DMV. Will contact Intellishift for GPS install and Gerard will contact E.J. Ward for the gas ring.

Received an email from Dave Schwartz asking if we are interested in possible grants. BOFC discussed. DM to contact.

The generators will be serviced on 9/22.

Signed and sent back the contract from Soundview on 9/5 for the repair of the heated ramps at Co. 2.

The board reviewed the 2nd draft of the 2026 Budget prepared by Treasurer Hauser.

DS Lattman on behalf of the Ladies Auxiliary notified the BOFC that they will be hosting a children's Halloween Party due to the lack of attendance at their children's Christmas party and children's Easter celebration in hopes that more department families will be available during this time of year. Asked for permission for the Ladies Auxiliary to use partial funds from their Christmas party and Easter celebration budget to host a Halloween party. BOFC ok'd.

ROOM REQUESTS:

9/21/25 10a-2p Co. 3- Schuster- SWR Volleyball team car wash (resubmitted)

10/17/25- 2p-8p- Co. 3- McCarrick- Celebration of Life

10/19/25- 12p-5p- Co. 3- Malhotra- First Birthday

10/26/25- 11a-6p- Co. 2- Lattman/Ladies Aux- Children's Halloween Party

11/29/25- 4p-12a- Co. 1- McCabe- Holiday Party

1/3/26- 12p-4p- Co.2- Lattman- Baby Shower

10/7, 10/21, 11/18, 12/2, 1/13, 1/27, 2/10, 2/24, 3/24, 4/14, 4/28, 5/12, 6/9- 6p-7:30p- Church-
Weston/Lewis, Girl Scout Troop 263 meetings

Motion made by Comm Stauffer to accept all room requests, 2nd by Comm Gallino, all in favor. 10/17/25
McCarrick- Co.3 request was approved pending a TIPS qualified server.

Motion made by Comm Gallino to adjourn meeting at 2044 hours, 2nd by Comm Strong, all in favor.

Prepared and submitted by:

Taylor Lattman
Fire District Secretary