

May 20<sup>th</sup>, 2025

## WORKSHOP MEETING

Meeting called to order at 1829 hours

Present were Chairman Buchner, Vice Chairman Strong, Comm Gallino, Comm Staufer, Comm Handel, District Manager Brewer, District Secretary Lattman, Chief Martin and Asst. Chief Freund.

### CHIEF'S REPORT

30 presented the personnel report.

Motion made by Comm Buchner to accept a request from Brian Ricker to return from personal leave on 5/15/25, 2<sup>nd</sup> by Comm Strong, all in favor.

Motion made by Comm Buchner to accept a request from Tatiana Guido for personal leave effective immediately, 2<sup>nd</sup> by Comm Staufer, all in favor.

Motion made by Comm Buchner to accept a request from Meghan Thrash for personal leave dated 5/15/25-6/15/25, 2<sup>nd</sup> by Comm Staufer, all in favor.

32 presented 5 members who have completed all requirements to be accepted into the department.

Motion made by Comm Strong to accept Charlotte Jackson, Cole Delbianco, David Alexander, and Rocco Gandiosi into the department, 2<sup>nd</sup> by Comm Gallino, all in favor. Motion to accept Alin Perez into the department pending physical clearance, 2<sup>nd</sup> by Comm Gallino, all in favor.

30 reported the brush drill is confirmed for 6/14, rain date 6/21. Miller Place, Sound Beach, Middle Island, Ridge, and Wading River are attending.

30 asked the board if they will be installing an 800 mobile radio in R-4. Comm Buchner stated that is pending.

30 presented a quote from School of Fish Swim and Scuba for (2) aluminum dive tanks and (2) adapters totaling \$1,194.00 to fill 26b. BOFC opposed to aluminum dive tanks and suggested using spare SCOTT bottles. Motion made by Comm Handel to accept purchase of (2) SCOTT to Yoke adapters for \$190.00/each totaling \$380.00, 2<sup>nd</sup> by Comm Gallino, all in favor.

30 presented a quote from Discount Marine Source for (2) bumper mounts for outboard motor for 28/95b. \$141.30/each totaling \$282.60. Motion to accept purchase by Comm Handel, 2<sup>nd</sup> by Comm Gallino, all in favor.

The chiefs thanked the BOFC for the installation dinner.

### COMMISSIONERS TO CHIEFS:

#### Comm Handel

Reported that the services for Robert Annito will be held at OB Davis in Miller Place Thursday 5/21/25 1400-1600 hours and 1800-2100 hours. 30 to put out to the department for firematic services which will begin at 1900 hours.

#### Comm Staufer

Received the pictures from inspection and the installation dinner.

### Comm Strong

28b will be getting a new transmission. Once 28b is repaired, 95b will go out of service. New Amb 8 will soon be in service. This means there will be 4 ambulances in service, and they plan to rotate ambulances.

The Department Picnic will be held 9/6. Requested that the chiefs take care of the entertainment for the picnic. The chiefs will bring ideas to the next meeting.

Reminded the chiefs of the heating and AC issue at Co. 2.

Phase 1 of the Department Memorial Site will start soon.

The 95<sup>th</sup> anniversary shirts have been ordered.

Questioned uniform inspection attendance and lack of attendance.

DS Lattman requested that the chiefs remind the company officers to submit their Signal 8 vouchers.

DM Brewer notified the chiefs that new Amb 8 is currently at Proliner but will be back in time tomorrow for it to be taken to Mather Hospital's EMS week event.

DM Brewer requested the chiefs to remind the company officers to hand in the data request sheets from Hometown so they can begin to set up our online portal.

DM Brewer stated flow testing is scheduled for 6/23.

DM Brewer discussed the issue regarding the Opticom. He is in contact with the TOB to resolve.

The chief requested an executive session to discuss personnel. Motion to enter executive session at 1856 hours by Comm Buchner, 2<sup>nd</sup> by Comm Strong, all in favor.

Motion to exit executive session at 1912 hours by Comm Buchner, 2<sup>nd</sup> by Comm Strong.

30 reported to the board that he received a complaint regarding a member during a call. Once the member is ready to come back from leave, they will address the complaint and take disciplinary action if warranted.

### DISTRICT SECRETARY REPORT

Gave update on Dept. picnic progress. Sent back the Hold Harmless agreement to Suffolk County Parks Dept. required due to onsite serving for catering and beverages. Once we book the vendors, we must send their certificate of liability insurance to SC Parks Dept.

Made a generic email box for department picnic and various other inquiries.

Made an admin email box for admin building streaming services and other inquiries.

Gave an update on our items listed on Auctions International: Honda motor and Hurst pump, Hurst spreader tool, and Hurst cutter tool. The board decided to counteroffer \$800.00 to the highest bidder of the motor and pump, \$500.00 to the highest bidder of the spreader, and \$500.00 to the highest bidder of the cutter.

The pool table, accessories, and light were sold on Auctions Int. for \$180 and were picked up on 5/2.

### DISTRICT MANAGERS REPORT

Sent contract from J. Pontieri Engineering to lawyer Bill Glass for approval. He confirmed the contract is ok to sign. DM will send it back to J. Pontieri.

Gave each commissioner an informational packet from Hometown to review policy changes.

Our Toshiba contract for the printer/copier/scanner machine in the district office needs to be renewed. The contract will go from \$194 to \$197 per month for a 36-month lease period. Motion by Comm Strong to renew contract, 2<sup>nd</sup> by Comm Buchner, all in favor.

Received a request on Red Alert from Co. 1 for (5) gear rack secure boxes. BOFC denied request for purchase.

Reviewed with Civil Service the job titles and duties for a part time maintenance worker. The position will be titled Maintenance Mechanic 1 and will follow the Civil Service job duties for that title. Must have 1 year of work as minor maintenance/repair worker. We must notify Civil Service with a CS-150 form if we choose to hire. Motion to proceed with posting the position for hire by Comm Buchner, 2<sup>nd</sup> by Comm Strong, all in favor. Wage based on experience. Hours to be discussed.

Provided the board with examples of bumper guards from Proliner as a request from Comm Strong. The board decided to not move forward with this idea.

The bumper for the repair of 82 has not yet been delivered to Kessel. More to follow with the repair. We received the check from VFIS for \$5,713.44 for the damages.

The portable radios from the grant have been delivered to FRES for programming.

We received a call from the home health aid of a residence we were dispatched to for an ambulance call who claimed we damaged her TV and is looking for reimbursement to replace her 32in Roku TV. After investigating with Heather and 30, it was reported that the members did damage to her TV. The patient submitted a letter by mail requesting reimbursement in the amount of \$163.30. The board agreed to reimburse for the damaged TV.

The owner of the Tesla vehicle that was damaged during the accident with E-7 has been in contact with the district office regarding the damage. She received an estimate of \$10,128.00 from C&C Collision in Port Jefferson. They recommended this go through insurance. DM contacted Steve Capell regarding this matter.

Reviewed the results of our inspection on 5/15 with our insurance consultant that is assisting us with our NYS Workers Compensation inspection. Date for the NYS inspection to be determined. DM asked for suggestions on one of the items on the list which is regarding purchasing sealed cabinets for flammable liquids.

Reviewed emails from Terrebonne regarding our cell tower lease agreement. No progress.

Presented a request from Greg Jackson for a leaf blower to blow off the bay floor as he does not feel comfortable taking equipment off the rigs. Board approved.

The IT server changeover will take place tomorrow 5/21 and we are expected to have a 1-3 hours downtime period.

L-14 radios have been installed.

Working on getting a title for the old ambulance 8 for Proliner. Sent a request to DMV. Also working on a title for Tanker 20 for the new owner. There is no record of 20 at the DMV. More to follow.

The FEMA grant for the August 2024 storm is complete. Our request for reimbursement was \$5,000. They pay out 75% of the request so our reimbursements equal to \$3,750.00.

Working on insuring 26. Steve Capell will get back to us with a price for a policy.

## **COMMISSIONER'S REPORT**

### **Comm Handel**

The IT server migration will happen tomorrow, 5/21.

The new phones have been installed so far at the admin building, Co. 3, and the Chiefs house. The phones were given internal extensions as well as keeping the old landline phone numbers. Adept Tech will be back tomorrow, 5/21 to continue installing the phones. Rob will be assisting Adept with any wall-mounted phones. We will soon need to contact Avaya to ship back our old, leased phones.

Reported that the reason there are issues with multiple bulletin board screens and computers throughout the district is partly due to the poor internet connection with Optimum, but also due to

the machines needing an upgrade. With the Windows software moving to Windows 11, there are multiple machines across the district that need to be replaced to support this software update. She presented a proposal listing machines that need to be replaced immediately, machines that will need to be replaced within the next 2-3 months, and machines that are up to date and do not need to be replaced. The board agreed to replace all that will need to be replaced immediately and within the next 2-3 months. Motion made by Comm Handel to replace all necessary machines and computers in the amount of \$34,868.84, 2<sup>nd</sup> by Comm Stauffer, all in favor.

The letters to the school districts for the volunteer property tax exemption have been sent and were delivered to Rocky Point School District and Shoreham Wading River School District.

### Comm Stauffer

Updating policies to be reviewed at next week's meeting.

Presented (3) quotes for (7) AEDS:

1. Stryker \$15,449.77 including a trade in value for our (7) AEDS totaling \$2,800.00
2. American AED \$19,488.00
3. AED Superstore \$19,490.56

Motion made by Comm Stauffer to approve purchase from Stryker for \$15,449.77, 2<sup>nd</sup> by Comm Strong, all in favor.

Presented (3) quotes for LVP flooring and installation for Co. 3 to replace old carpet:

1. Floor Jays \$13,244.72
2. Bay Carpet and Flooring K.L. Carpet Corp.: \$13,700.00
3. Wally Floors: \$14,716.25

Motion made by Comm Stauffer to approve quote from Floor Jays for \$13,244.72, 2<sup>nd</sup> by Comm Handel, all in favor.

Presented (2) quotes for (2) bar tables and (8) chairs for Co. 3

1. Q.W. Furniture-(2)tables- \$1,117.98 Firehouse Furniture (8)chairs- \$2,879.92total: \$5,115.88
2. Dream Seat- (2)tables- \$1,398.00 (8)chairs- \$2,239.92 total: \$4,587.92

Motion made by Comm Stauffer to approve quote from Dream Seat totaling \$4,587.92, 2<sup>nd</sup> by Comm Strong, all in favor.

The 95<sup>th</sup> anniversary shirts for the responders have been ordered and are ready to pick up at Inkterprise. Heather and DM to coordinate pickup.

Asked for an update on outstanding members for department physicals and PESH classes. DM to receive a list from Nadine at NDI for physicals. 33 has a list of outstanding members for PESH and most of the outstanding members have started working on the online courses.

A discussion was held regarding hiring a possible responder or driver for daytime ambulance calls due to the lack of response on 2nd calls.

### Comm Strong

Spoke to Gerard who mentioned that the chassis of 28 is rusted and will get prices to switch the chassis from 28b.

All spare vehicles have been sold on Garage Tech.

Will research for a new cover for the car tent behind the mechanic's garage.

Asked the board for permission to move forward with phase 1 for the department memorial site project funded through donations and the benevolent. Also looking into fundraisers for additional donations. Board approved. Possible June start.

The 95<sup>th</sup> anniversary shirts for all staff and volunteers have been ordered.

A discussion was held regarding a policy for flag details for funeral services. More to follow.

The proposed storage building is still in progress.

Spoke on the issue at hand with Rose Mechanical and the HVAC system at Co. 2. Lawyer Bill Glass will draft a letter to Rose Mechanical to verify their request for termination or to fix the major

**HVAC issues. DM to ask Rob and lawyer Bill Glass to attend the next board meeting to discuss it further.**

**Reported Gerard will be out due to knee surgery starting this Friday. He states he will be back in two weeks.**

**Comm Buchner**

**Thanked Comm Handel, Comm Stauffer, and the office staff for their work on the installation dinner.**

**Requesting (10) enhanced APX 6500s 7/800mghz at \$63,568.60 and (10) enhanced APX 6500s UHF radios at \$50,631.10, totaling \$114,199.70. Motion to approve purchase by Comm Stauffer, 2<sup>nd</sup> by Comm Handel, all in favor.**

**Room Requests:**

- 1. Janet Stauffer – 11/22/25 Co. 3 10a-12a Birthday party**
- 2. Vince Trapani- 6/14/25 Co. 2 4p-9p Engagement party**
- 3. Ryan Lattman- 7/5/25 Co. 2 12p-8p Birthday party**
- 4. Dege Russell- 7/6/25 Co. 2 12p-7p Graduation party**

**Motion to approve room requests by Comm Strong, 2<sup>nd</sup> by Comm Handel, all in favor.**

**At 2050 hours, 30 and 32 left the meeting.**

**Motion made by Comm Buchner to enter executive session to discuss personnel at 2050 hours, 2<sup>nd</sup> by Comm Handel, all in favor.**

**Motion made by Comm Buchner to exit executive session at 2103 hours. 2<sup>nd</sup> by Comm Handel, all in favor.**

**Motion to adjourn at 2104 hours by Comm Buchner, 2<sup>nd</sup> by Comm Handel, all in favor.**