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JB _____
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LEGISLATIVE/FINANCIAL/CHIEFS MEETING

April 22nd, 2025

Meeting called to order at 1730 hours for a presentation with Robert Sagistano and Kevin Parrett from Hometown Firefighters. Present were Chairman Buchner, Comm Staufer, Comm Handel, District Manager Brewer, and District Secretary Lattman. Absent were Treasurer Hauser and Comm Strong due to prior engagements.

At 1805, Comm Gallino entered the meeting.

At 1915, Robert Sagistano and Kevin Parrett from Hometown Firefighters exited the meeting and regular meeting resumed. Comm Gallino left the meeting.

The chief's report was given to the BOFC by 30. The chief staff was excused due to a working commercial fire.

Next meeting will be April 22nd, 2025.

Acceptance of minutes from March 25th, 2025, meeting by Comm Staufer, 2nd by Comm Handel. All in favor.

Commissioner Handel

Gave an update on Cintas. After auditing our account, they lowered our weekly bills to \$400, which is a \$150 reduction for the remainder of the contract.

A motion was made by Comm Handel to implement a District Junior Policy effective 4/22/25, 2nd by Comm Buchner, all in favor.

Researching vendors for post-accident drug testing, both on site and mobile testing. She will email research to the BOFC to review all the policies and costs.

The fridge in the back closet of Co. 1 needs to be replaced. Motion to purchase Magic Chef mini fridge from Home Depot at \$189.00 by Comm Handel, 2nd by Comm Buchner, all in favor.

Co. 1 is requesting the guardrails along the back area to be removed. Comm Handel to get more information.

A member at Co. 1 stated the new inflatable boat motor must be run for approximately 10 hours in water before being put in service. Board discussed. Comm Handel to speak to the Co. 1 Captain.

Noticed the poor condition of Co. 1 bay floor. It is very dirty. Board discussed. Comm Handel to reach out to Co. 1 cleaner to offer extra hours to clean the bay floor.

Comm Staufer

Amb- 12 needs a pro bar to complete the set of tools on the ambulance. Motion made by Comm Staufer to purchase a 30in pro bar from Firematic at \$251.81, 2nd by Comm Handel, all in favor.

Continuing to research different AEDs, pricing, and locations to put the old AEDs if we do not trade them in. More to follow.

Requesting 2 new EMS bags for the responder cars. These will be larger backpack style bags since they are carrying more equipment. Motion to purchase (2) PAX Koup L-ST-FT2 Emergency Backpacks at \$659.99/each and (2) PAX Center Panel Module for Infusion, Intubation at \$150.99/each totaling \$1621.96 from Bound Tree Medical, 2nd by Comm Buchner, all in favor.

Motion by Comm Staufer to purchase EMS supplies from Hammer Medical totaling \$1575.05, 2nd by Comm Handel, all in favor.

Gave DM the incident report involving 82 striking a deer on 4/18/25.

Heather designed the logo for the 95th anniversary shirts to be worn by EMS employees. Looking into new uniforms for EMS employees. A uniform policy for EMS employees is a work in progress.

The uniform inspection will be held on 5/14/25. The photographer will be at Co. 2 from 1900 hours to 2100 hours taking inspection photos and will be available for single and group photos. The installation dinner will be 5/17/25 1800 hours. Top Shelf Entertainment will be there for photography, photo booth, and DJ entertainment. Invoice for 5/14 and 5/17 photography totaled \$1,200.00 given to DS. Invoice for 5/17 DJ entertainment totaling \$3,000 given to DS.

The MC for the installation dinner will be Tom Logan. The Chaplain will be Father Lennard Sabio. Presented a report from J. Pontieri, P.E. D.P.C. Consulting Engineers, for the Co. 3 project. This company did the test pits last year. BOFC reviewed the report and scope of work. A motion was made by Comm Staufer to proceed with Task 1- preparation of design drawings and specifications for Municipal Bidding- \$17,500.00 and Task 2- construction phase services- \$12,500.00, totaling \$30,000.00, 2nd by Comm Buchner, all in favor. DM to send contract to lawyer Bill Glass before signing.

Sent potential comp time policy to lawyer Bill Glass for review.

The board reviewed the comp time policy, emergency driving policy, employee time keeping policy, and fire apparatus accident policy.

Prepared a flyer for a part time maintenance worker for hiring purposes.

EMS week will be 5/18-5/24. BOFC discussed what has been done in previous years for EMS week. Co. 3 is discussing replacing their carpet with vinyl flooring. Rob is looking at prices.

Asked for an update on the pool table that was sold on Auctions International. DS Lattman stated the buyer will be coming on 5/2 at 7am with a truck and hired help to disassemble the pool table.

Asked for an update on the PESH course. DS Lattman stated she was given the list of members who are outstanding from 33 and is working with the chiefs to assist the members.

Asked for an update on physicals for 2025. DM to request a list from NDI.

Commissioner Buchner

Will have prices next month for 10 800 radios and 10 UHF radios.

The grant radios will be delivered by the end of the week.

The board discussed hosting a 95th anniversary picnic. The benevolent has agreed to donate \$5,000 to help fund the picnic. Comm Buchner looking into catering and locations to hold the picnic.

Comm Buchner on behalf of Comm Strong:

Researching options for a canvas top for 28b.

26 spring service is complete.

95b is back in service.

Amb 8 is permanently out of service. It is at Proliner to transfer equipment to the new Amb 8

The water heater at Co. 2 has been fixed.

There is still no heat at Co 2. This has been a work in progress with Rob and LG discussing warranties.

The GoFundMe page has been started for the Department Memorial Fund.

Rob is looking into prices for new heating/AC units for the EMS office and old Fire Police room.

Fluid rack system in mechanics garage being removed is a work in progress.

The media equipment for large trainings and medias has been stickered and inventoried and is ready for the Chiefs to take and secure at Co. 2.

Still waiting on TOB for more information regarding storage building.

A discussion was held regarding 95th anniversary shirts. A motion was made by Comm Buchner to purchase 95th anniversary merchandise not to exceed \$2,500, 2nd by Comm Staufer, all in favor.

Comm Strong to work with Heather and DS to order.

DISTRICT MANAGERS REPORT

Fire Districts of NY Mutual Insurance updated their membership cards to be effective on 5/1/25. Will give cards to the chief to distribute to members.

31 scanner was not programmed, DM to reach out to Mike Caron to program.

Dave Alexander and Ed Cheslak received their Class A physicals.

Laura Hammel has been cleared by NDI to return from medical leave as Class C effective 4/22/25.

The defensive driving class will be held 4/26/25 at 9am at Co. 2.

Received a check from VFIS for the repairs of 14 in the amount of \$68,107.16.

The district will be undergoing a NYS Code 59 inspection. DM spoke to Capell who recommended an insurance consultant for us that will be assisting with this inspection. This will involve structural inspections, safety inspections, and inspections of training records. No date is set for the inspection. We received our audit for 2024 from Appraisal Affiliates. This year, like last year, there was a limited audit. Jones Little & Co. recommended next year we do a full audit. Treasurer Hauser agreed and will be looking into cost.

Discussed progress regarding grant radios. We will receive the delivery by the end of the week, and we are in contact with the grant company to facilitate the order. The grant writer advised us that a single federal audit must be done for the radios due to the amount of the purchase price. DM will contact Jones Little & Co. Also, they discussed that the cost of the audit should be split between the departments receiving the radios with us. Treasurer Hauser to advise.

Has all paperwork for the deer hit on 82. The estimate to fix with Kessel Auto is \$5,713.44. BOFC advised DM to speak to Capell to see if they should submit an insurance claim.

Memphis Equipment has agreed to cover the cost of the second transmission replacement for 28b. Gerard to be in contact with Memphis.

Tanker 20 has been sold for \$11,500 and paid for. The money was wired through Garage Tech. Gerard is in the process of removing the decals. The buyer is getting a flatbed truck to ship the tanker to him.

In the process of filing applications for county parks to host the 95th anniversary picnic.

Old Amb. 8 has been removed from the Department of Health registry.

Room Request: 5/10/25 5p-10p Co. 2 Ricker

Motion to accept by Comm Buchner, 2nd by Comm Handel, all in favor.

Motion made by Comm Buchner to approve the recommendation from Hometown Firefighters to establish a LOSAP savings account with Flushing Bank and, once established, transfer \$200,000 from the Flushing Bank checking account to this savings account, 2nd by Comm Handel, all in favor.

A motion was made by Comm Buchner to approve the recommendation from Hometown Firefighters to withdraw \$450,000 from the First Security Benefit Group annuity, 2nd by Comm Handel, all in favor.

A motion was made by Comm Handel to pursue a referendum to increase the maximum years of service of our LOSAP program from 37 years to 50 years for future services credit, 2nd by Comm Staufer, all in favor. BOFC will decide on when the vote will take place.

A motion was made by Comm Buchner to renew the life insurance policy with Hometown Firefighters effective 6/1/25, 2nd by Comm Handel, all in favor.

Motion to accept treasurer's report by Comm Staufer, 2nd by Comm Buchner, all in favor.

Motion to accept treasurer's warrant by Comm Staufer, 2nd by Comm Buchner, all in favor.

The BOFC approved a recommendation from Treasurer Bob Hauser to open an ambulance billing account with NY Class.

At 2059 hours, motion made by Comm Buchner to enter an executive session, 2nd by Comm Handel, all in favor.

At 2103 hours, motion made by Comm Buchner to exit executive session, 2nd by Comm Handel, all in favor.

A motion was made by Comm Buchner, 2nd by Comm Handel, to uphold the 30-day suspension of Donald Epp imposed by Chief 30 effective April 19th, 2025.

Motion by Comm Buchner to adjourn meeting at 2104 hours, 2nd by Comm Staufer, all in favor.

**Prepared and submitted by:
Taylor Lattman
Fire District Secretary**