

DRAFT

WORKSHOP MEETING 4/15/25

Meeting called to order at 1730 to meet with Anthony Hill from Firefly, a LOSAP Administration Actuarial & Consulting company to discuss his proposal. Present were Chairman Buchner, Vice Chairman Strong, Commissioner Staufer, Commissioner Handel, and DS Lattman. Absent were DM Brewer and Treasurer Hauser.

At 1805 Commissioner Gallino entered the meeting.

At 1830 Anthony Hill from Firefly exited the meeting.

At 1838 the regular meeting began and Chief Martin and Asst. Chiefs Bernier and Kowalchuk entered the meeting.

CHIEFS REPORT

30 presented the personnel report.

Request for medical leave was Ed Carley effective 4/6/25. Motion to accept by Comm Buchner, 2nd by Comm Strong, all in favor.

Presented the following quotes from MES Coastal on behalf of Co 1:

- 1 ¾ gated wye and 3in hose washer for E-15, totaling \$1,104.53
- 25' front suction for E-15 totaling \$925.00
- Garden hose adapter for E-15 totaling \$37.14

Motion to accept all purchases by Comm Staufer, 2nd by Comm Strong, all in favor. As per the board, hose washer to be used by all companies.

30 asked about the status of 95B. Comm Strong stated it is a work in progress with the mechanic.

30 stated the radios in new fire police 11 are not programmed. DS Lattman to contact IWT.

30 asked about the status of the new PD scanners for the chiefs' cars. DS Lattman stated they have been delivered and programmed and can be placed in the vehicles.

30 reported Co. 1 will be drilling with the new inflatable boat. The chiefs will soon have ideas regarding transport.

30 presented a letter from Co. 1 requesting the use of the church basement for training. At this time, the board is opposed due to the basement being used for storage.

30 requested to take 29 to EVOC class 4/19/25. Motion to approve by Comm Buchner, 2nd by Comm Strong, all in favor.

They are planning a brush drill in the RCA property for 6/14/25 and rain date 6/21/25. Awaiting DEC approval.

30 spoke with mechanic Gerard regarding leveling kits for 11,30, and 31. The new vehicles do not have auto air leveling and they sag in the rear of the vehicle due to heavy equipment. Comm Strong will speak to Gerard regarding this matter.

30 requested to have rigs and members attend Rocky Point Day at RPHS on 5/10/25 from 11a-3p. Board approved participation. Chiefs to let the board know what rigs attend.

30 presented 3 by-laws passed by the department. Two were omits. The third was regarding quota change. Board approved. Motion made by Comm Strong, 2nd by Comm Handel, all in favor.

COMMISSIONERS TO CHIEFS

Comm Strong

Gave an update on 14. Outrigger will be in on 4/23/25. It will be repaired and inspected and 14 will hopefully be back by the end of the month.

Gave an update on Amb. 8. Proliner will be taking old amb. 8 next week to transfer the equipment into new amb. 8. We should have the new ambulance by the end of the month.

Reported Co. 2 heat is still down, and it is an ongoing issue with the company to fix, but it is a work in progress.

All media equipment for large department trainings and meetings has been delivered and Comm Strong gave to the chiefs to store at Co. 2.

Asked the chiefs if they had all sizes for 95th anniversary shirts. Chiefs stated they will have it by next Tuesday.

Comm Buchner

Gave a report on new radios and PD scanners.

Comm Handel

Replaced the computer in the old radio room at Co. 1. It will need a new display monitor.

Motion to approve monitor from Amazon for \$149.70 by Comm Handel, 2nd by Comm Strong, all in favor. DS Lattman to order.

Gave an update on the progress with Lightpath. Lightpath has completed wiring all fiberoptic lines. This week they will splice and test all the wiring, and they will go live next week. Frank cleaned up the dispatch room and server closet. Rob Bentivegna completed construction on the server closet. The board thanked Frank and Rob for all their hard work.

Comm Staufer

Asked 30 if they would like the table in the old fire police room for the chief's house. Rob to see if table will fit.

Father Len Sabio from St. Anthony's church will be our chaplain for this year's installation dinner on 5/17/25. An invitation was sent out to him today.

The dive gear stored at the district is all in bad condition and cannot be used. Motion to surplus all dive gear at \$0 by Comm Staufer, 2nd by Comm Strong, all in favor.

DS Lattman

Asked the chiefs for a list of members who did not attend PESH refresher. 33 to prepare.

At 1911, 30 exited the meeting.

COMMISSIONERS REPORT

Comm Staufer

Co. 3 requests plexi glass for the top of their table on the bay floor. Presented a quote from Hildreth Auto & Home Glass for \$280.00. Motion made by Comm Staufer to approve, 2nd by Comm Strong, all in favor.

Working with Heather to start replacing old EMS electronics such as AEDs and LUCAS machines. This equipment ranges from 9 years old to 17 years old. He will get additional prices for AEDs. (2) LUCAS machines need to be replaced. One of them is 9 years old and the other is 14 years old. He is requesting to start with the replacement of the 14-year-old LUCAS. Comm Staufer presented a quote from Stryker to replace one LUCAS machine: LUCAS 3 v3.1 chest

compression system, ProCare service for 48 months, all necessary batteries, chargers, and hard-shell case for a total of \$23,916.51. This price includes a \$3,000.00 trade in value of our old LUCAS system. Motion made to accept purchase by Comm Handel, 2nd by Comm Gallino, all in favor.

Suffolk County is requesting to send their EMS students here. Board approved. Comm Stauffer to respond to this request.

Heather is asking for an administration day to be used to take care of her administrative duties when needed. She will work in uniform and act as an extra responder on duty for excessive calls. The board approved and allowed an 8-hour day for Heather when needed.

A discussion was held regarding the proposed compensation time policy. Comm Stauffer to send policy to lawyer Bill Glass.

New ID cards are needed with our update in dispatch to Windows 11. Strategic Alarms sells ID cards that have a chip in them that can be used in place of a key fob. Employees will be given this ID card and moving forward, members will get these cards as theirs expire. A motion was made by Comm Stauffer to purchase 200 ID cards at \$9/card totaling \$1825.00 from Strategic Alarms, 2nd by Comm Strong, all in favor. DS Lattman to speak to Brian at Strategic to order. Requested a 30-yard dumpster to be ordered to dispose of all old items and equipment at the district and chief house. Board approved. DS Lattman to order.

A discussion was held regarding streaming TV. Comm Stauffer reviewed all streaming services and their prices. A motion was made by Comm Stauffer that starting 6/1/25, the district is to remove cable TV from all locations and reimburse each company \$150 per month to purchase streaming services of their choice; any additional cost is to be paid for by the company, 2nd by Comm Strong, all in favor. Companies are to handle setting up their streaming services accounts and are responsible for submitting a voucher each month to the district with documentation of payment attached to receive reimbursement.

Due to the increased basic membership pricing at Planet Fitness, the board approved to change their gym membership reimbursement amount from \$170/year to \$180/year. Motion to approve by Comm Stauffer, 2nd by Comm Handel, all in favor.

The Suffolk County Fire District Managers Association is hosting a NERIS (replacing the current state fire reporting system) Training on 5/20/25 from 10a-3p at Dix Hills Fire Dept. It is open to DM, Radio Room Coordinator, Commissioners and Chiefs.

A discussion was held regarding employees clocking in/out for their shifts through Red Alert. Comm Stauffer is working with lawyer Bill Glass on the policy and will have more to report next week.

The board discussed the possibility of hiring a part-time maintenance worker, part-time mechanic, and a full-time medic.

Dispatch report given: K. Kowalchuck, D. McGuinness, G. Hess, and K. Sciarrone are still in training. N. Calace is cleared to dispatch. Frank is working with Comm Handel on the server/IT switch-over and the phone system switch-over. Co 1, Co 2, Co 3, and admin buildings all have their fiber lines installed, and they will be tested this week before go-live. The server closet has made progress.

Comm Handel

Frank Wainwright requested a key cabinet lock box for \$25 from Amazon. Motion to approve by Comm Handel, 2nd by Comm Strong, all in favor.

Gave an update on Verizon phone lines and is prepared to switch them over to Lightpath. She confirmed all areas that would possibly use a phone line to operate.

Gave an update on the server closet and the huge improvement and clean-up done by Frank and Rob.

Reviewed a policy for juniors with the board since there is currently no junior policy in the district policy book. The board was not opposed to the policy and Comm Handel will send to lawyer Bill Glass.

Comm Strong

Gave an update on 28b. The lettering is now complete. He is now starting to look at prices for a soft top. It needs a new transmission. After using the first replacement transmission from Memphis Equipment, it is now having a problem. GL to assess and work with Memphis to hopefully receive a new transmission.

The heated ramps at Co. 2 are still a work in progress with Rose Mechanical.

The Co. 2 parking lot will be getting sealed. Rob to get prices. Co. 1 is in good shape and will not be needed, Co.3 will not be needed due to possible dig project.

There is no hot water at Co. 2. That is a work in progress. Rob to receive part this week.

There is still no heat at Co. 2. One of the compressors is bad and will need replacement. This has been an ongoing battle over the phone with the company, Rob, and Comm Strong as they are working to come to a solution; as the warranty has expired for repairs. They think it may be an electrical issue. The repair without warranty for the compressor, computer board, to reload freon, and install dryer system on the compressor to prevent acid leaking on the unit, would cost between \$15k-\$18k.

The Department Memorial Site Committee is continuing to receive donations. So far, they are at \$5,500.

Waiting on the Town for information on building the storage building at the district.

Updated the board on the design and style of the 95th anniversary shirts. The board agreed on the design. He will have prices next week.

Comm Buchner

The Town of Smithtown sent a letter for interest for the use of their fire training center for 7/1/25-12/31/2028. The chiefs are interested. District office to handle application.

DISTRICT SECRETARY REPORT

Our listings on Auctions International, consisting of pool table(light and accessories included), Hurst pump and Honda motor, have closed. The board approved the highest bidder of \$180.00 for pool table, light and accessories included.DS to contact Auctions Int. to coordinate pickup. The Hurst pump and Honda motor will need to be re-listed.

Audited our key fob system and ran a report of inactive key fobs from 3/31/24-3/31/25; and found there is an exorbitant number of key fobs that are active but not being used. Asked for permission to deactivate key fobs that have not been active for this one-year period. BOFC approved. Moving forward, DS asked for permission to preset SCPD key fobs to a one-year expiration date to avoid this issue in the future. BOFC approved.

ROOM REQUESTS

Michael Bernier 6/21/25 (rain date 6/22/25) 11a- 3p Co. 1 parking lot- Girl Scout Car Wash
Motion to approve room request by Comm Staufer, 2nd by Comm Strong, all in favor.

Motion made by Comm Buchner to adjourn at 2042, 2nd by Comm Strong, all in favor.